

July - 2017

Department of English met on 22-07-17 and discussed the following

Agenda : Mid Examinations and syllabus completion

Resolutions : To prepare pupils for Examinations

- * To complete syllabus and Model papers
- * To conduct student seminars

Staff members :

1. 

2. B. Usha Devi

August - 2017

Department of English met on 13-08-2017 and discussed the following

Agenda : Mid Examinations and Syllabus Completion

Resolutions : To prepare pupils for Examinations

- * To complete syllabus and Model papers
- * TO conduct student seminars

Staff members :

1. 

2. B. W. Sharma

September - 2017

Department of English met on 14-09-2017
to discuss the following

AGENDA : * Second mid-Examinations and
↓ celebrations
* Conducting guest Seminars

RESOLUTION :

- * To prepare students for 2nd mid exams
- * To invite guest for Seminar presentation
- * To invite principal for felicitation

STAFF MEMBERS :

1. N.D.

2. B. Usha Rani

October - 2017

Department of English met on 9-10-2017 to discuss the following.

AGENDA:

- * Semester exams preparation
- * Syllabus completion

RESOLUTIONS:

- * To prepare pupils for semester examination
- * Remedial classes for dullers

STAFF MEMBERS:

1. N. P. 

2. B. Usha Devi

November - 2017

Department of English met on 10-11-2017 to
discuss the following

AGENDA:

- * Semester Exams preparation
- * syllabus completion

RESOLUTIONS:

- * To prepare pupils for Semester Examination
- * Remedial classes for dullers

STAFF MEMBERS:

1. 

2. B. Usha Devi

DECEMBER - 2017

Department of English met on 4-12-17 to
discuss the following

AGENDA:

- * Semester Exams preparation
- * syllabus completion

RESOLUTIONS:

- * To prepare pupils for semester Examination
- * Remedial classes for dullers

STAFF MEMBERS:

January - 2018

Department of English met on 10-1-2018 to discuss the following

AGENDA

- * Semester exams preparation
- * syllabus completion

RESOLUTIONS:

- * To prepare pupils for Semester Examination
- * Remedial classes for dullers

STAFF MEMBERS:

1. 

2. B. W. S. Ravi

February - 2017

Department of English met on _____ to discuss the following

AGENDA

- * Semester Exams preparation
- * Syllabus Completion

RESOLUTIONS

- * To prepare pupils for Semester Examination
- * Remedial classes for dullers

STAFF MEMBERS:

7
08/08/19

August - 2018

Department of English met on 03-08-2018 and discussed the following

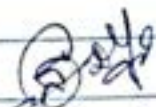
Agenda : Mid Examinations and Syllabus completion

Resolutions : To prepare pupils for Examinations

- * To complete syllabus and Model papers
- * To conduct Student Seminars.

Staff members:

1. K. Ram Babu
2. B. Usha Rani
(B. Usha Rani)


Dept Incharge:

SEPTEMBER - 2018

Department of English met on 04/09/19
to discuss the following.

AGENDA : * Second Mid examinations and
* Celebrating Teachers day.
* Conducting Guest Seminar

RESOLUTION :

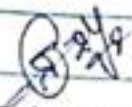
- * To prepare students for 2nd mid exams.
- * To invite guest for seminar presentation
- * To invite Principal for felicitation

STAFF MEMBERS :

1. K. Ram Babu.
2. B. Usha Rani.

K. RAMBABU

B. Usha Rani


DEPT INCHARGE

OCTOBER - 2018

Dept of English met on 02/10/19 to discuss the following.

AGENDA :

- * Semester exams preparation
- * Syllabus Completion

RESOLUTIONS:

- * To prepare pupils for semester examination
- * Remedial classes for dullers

STAFF MEMBERS :

1. K. Ruma Bala
2. B. Usha Rani (B. Usha Rani)


DEPT INCHARGE

NOVEMBER - 2018

Dept of English met on 07/11/19 to discuss
on the following

AGENDA :

- * TERM END EXAMINATIONS
- * STUDENTS ENRICHMENT

RESOLUTION :

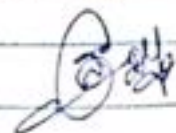
- * Semester end examinations preparations and
conduct.
- * After examinations syllabus

STAFF MEMBERS :

1. K. Ram Babu
2. B. Usha Rani

K. Ram Babu.
B. Usha Rani

DEPT HEAD



DECEMBER 2018

Dept of English met on 01-12-2018 to discuss on the following

AGENDA:

- * Syllabus and hours for CSS
- * Recruit Guest faculty for CSS

RESOLUTION:

- * Syllabus was designed and implementation of Soft Skills for the 2nd years

STAFF MEMBERS

1. K. RAMBABU;
2. B. USHA RANI

K. Ram Babu.
B. Usha Rani

DEPT INCHARGE



JANUARY - 2017

Department of English met on 8-01-17 & discussion on the following:

AGENDA:

- * Syllabus for II and IV Semster
- * Completion of Syllabus for Mid exams

RESOLUTIONS:

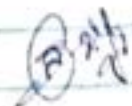
- * To complete syllabus for Mid exams
- * To prepare for Mid exams

SGAP MEMBERS:

1. K. Ram Babu

2. ~~Chitra~~

DEPT INCHARGE



FEBRUARY 2019

Department of English met on 14-02-19 to discuss on the following

AGENDA

- * Syllabus Completion
- * Motivating pupils to speak in English

RESOLUTIONS:

- * To make pupils to speak in the class
- * Completion of syllabus for Semester

STAFF MEMBERS

1. K. Ram Babu.
2. 

DEPT INCHARGE



March - 2019

18-2-19

Dept of English assembled on 18-02-19 to discuss on the following.

Agenda:

- * Final Exam preparation.
- * Remedial classes for the slow learners.

Resolutions:

- * to make pupils to ready for exam.
- * to provide spl classes for slow learners

STAFF MEMBERS:

1. K. RAM BABU

K. Ram Babu

2. B. USHA RANI

B. Usha Rani

Dept Incharge

10-06-19

June - 2019.

Dept of English met on 10-06-19 to discuss
the following Agenda.

Agenda:

* Admissions and remedial classes for
the slow learners

Resolutions:

* Decided to strengthen the strength for
the academic year - 2019-2020.

STAFF MEMBERS

1. K. RAM BABU

K. Ram Babu

2. B. UCHAI ANIL

B. Uchai Anil

Dept Incharge

July - 2019

Dept of English assembled on 18-07-19 at 4 PM to discuss on the following agenda.

Agenda:

- * Preparations for the BOS Meeting.
- * Preparations for the Mid term exams.

Resolutions:

- * to prepare files which required for the BOS meeting.
- * to prepare pupils for the Mid exams.

Staff Members:

R. RAMBABU

B. USHARANI

Incharge

Sept - 2019

17-09-19

Dept of English met on 17-09-19 at
H/O to discuss the following agenda

- * Preparations for the II Mid syllabus question papers completions.
- * ~~in~~ Conducting Group Discussion on "How to Improve speaking skills."

Resolutions

- * to complete syllabus of I mid examination
- * to conduct 'Group Discussion' ^{on the} for Pupils thinking power

Staff Members

K. RAM BABU

B. USHAKANI

Incharge

Dept of English met on 14-10-19 to discuss about the following.

- * to encourage Pupils to speak in front of their mates. so we discussed to arrange Student Seminars

Resolutions:

- * decided to conduct student seminars in the class room.
- * to conduct Group-Discussions in the class room.

STAFF MEMBERS:

1. K. RATHI BABU
2. B. USHA RANI

Dept Incharge

Nov - 2019

02-11-19

- Dept of English met on 02-11-2019 to get resolutions on the following issues.
- * talked about syllabus completion
 - * about Semester Examinations
 - * discussed about II SEM semesters ~~exam~~ in syllabus and planning.

Resolutions

- * decided to ~~to~~ make pupils to prepare for Final Semester examinations
- * to start the following semesters in time

STAFF MEMBERS.

K. RAM BABU

B. USHARANI

Dept Head

20

Dec - 2019

05-12-2019

Dept of English assembled on 05-12-19
to discuss on the following.

- * to complete syllabus for the month
- * to conduct Group Discussion among the students to encourage them to build confidence.

Resolutions:

- * complete the syllabus for the following month
- * to conduct Group Discussions.

STAFF MEMBERS

K. RAMBABU

B. USHA RANI

DEPT INCHARGE.

Jan - 2020.

06-01-2020.

Dept of English met on 06-01-2020 to discuss on the following.

- * Syllabus for the Mid Examination
- * Celebrations of 'Sankranti Sankranti'
- * Conducting the Guest Lecture.

Resolutions:

- * to complete syllabus for mid examination and provide question paper to the examination block.
- * to conduct Guest Lecturer in the 1st week of Feb.

STAFF MEMBERS

K. RAM BABU

B. USHA RANI

DEPT INCHARGE.

Dept of English met on 03-02-2020 to get resolutions for the following.

- * Syllabus completion for 2nd Mid.
- * Role of English Faculty for the 'Two day National Seminar' in the Dept of Techno.
- * Co-operation of English Dept to the National Workshop in Dept of Commerce.

Resolutions:

- * Complete the syllabus for 2nd Mid examinations.
- * To help for the National Seminar and National Workshop.

STAFF MEMBERS

K. RAM BABU

M. MUTYALA RAO

DEPT WCHARGE

Oct 2021,

Dept of English met on 22nd Oct 21.
to approve the following resolutions

1. Syllabus completion for 2nd mid.
2. Revising for better Result.
3. posting and evaluation of Mid Papers Markers.

Resolutions

Complete the Syllabus for Mid - II
Revision of Syllabus for better
improvement in Examinations.

STAFF MEMBERS

Dept. In-charge

1 gud

NOV-21

Dept. of E&W met on 4th Nov, 21 to approve the following resolutions

1. To conduct BOS. for 2021-22 I, II Semis
2. Invite Subject Experts and University nominees. for attending BOS

Resolutions:

It is unanimously resolved that to conduct BOS meeting on or before NOV 21,

Invite Subject Experts and University Nominees for BOS etc.

• Staff Members

1. Prof. G. N. S. Kulkarni

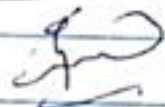
Dept. In-charge.

Dec, 2021

Dept. of English Met on 2nd Dec, 2021
to approve the following Resolutions,

1. To discuss on commencement of classes to the II year III Sem students
 2. To conduct Deptmental activities of Rudyard Kipling's 158 Birth Anniversary
- 1) It is unanimously resolved to conduct Rudyard Kipling's 158 Birth Anniversary. as famous poet in English.
- 2) prepare time table for II year III Sem students, Commencement of class work, syllabus etc.

Staff Members:


G. N. SRINIVAS

The Dept. of English has been convened a dept. meeting on 2nd Nov 21 in the Dept. of English to discuss the following.

Agenda:-

- (1) Review on the activities of the previous months (September ~~to~~ October 21)
- (2) pending work of posting of Sem-II mid-I & mid-II internal marks.
- (3) to conduct Revision classes for all B.A., B.Com & B.Sc. II Sem. to appear for examination will be commenced from 2nd week of Nov, 2021.
- (4) Organize Bridge classes for I year.

Resolutions:

- (1) The above points are unanimously resolved to complete the activities i.e. bridge course, as on the I year classes will be commenced.

Staff Members:

W. S.

HOD. of English

S. S.

Dec, 21

The Dept of English met on
2/12/21 at 12 PM on the following agenda.

To organize a programme on
remembering Rudyard Kipling 150th
birth anniversary celebration for the
I D com, I BA & P Bsc Students.
Resolutions:

It is unanimously resolved
to organize Rudyard Kipling
150th Birth Anniversary for I BA, I Bsc
& P Bsc students on 31st Dec 2021.

Members of the Staff:

Sr. N.D.V. DINAKARAN

Sr. G.D. SRINIVAS



PRINCIPAL

Jan '22,

the Dept. of English met on
4th Jan 2022, at 4 PM on the following
Agenda.

- To celebrate the 164th Birth
Anniversary of Louis Braille
on 4th Jan 2022, on the occasion
of International Braille Day.

Resolutions:

It is unanimously resolved to
organize International Braille
Day on 4th Jan, 2022.

Members of the Staff:

1. Sri H. D. V. DINAKARAN.
2. Sri G. D. SRINIVAS

Tan
PRINCIPAL

Feb, 22

The Dept of English hold a meeting on 16th Feb 2022 at 4 PM in the Dept of English to discuss on the following Agenda.

To Conduct Departmental Activities such as Quiz programme and Group Discussion etc, and to Conduct Parents meeting.

It is unanimously resolved to conduct all the BSc Students to participate in

① Quiz Competition

② Group Discussion

③ To Conduct Parents meeting
members of the Staff.

Sd/- (D.V. DINAKARAN)

Sd/- G.D. SRINIVASARAO



March 22

The Dept of B.Ed. held a meeting on at 12 PM in the Dept of English, to discuss on the following agenda

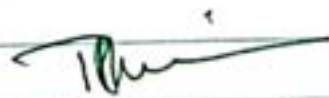
To prepare Question paper for I and IV Semster to evaluate the answerscripts of P & P sem and to post CIA for the I & IV sems.

Resolutions:

It is unanimously resolved to post the names of I and III Semster 2021-22 admitted batch as per the instructions of CCE, AP. on continuous Internal Assessment Process.

Members of the Staff:

Mr. N. DU. DINAKARAN
Mr. G. D. SRINIVASA Rao


PRINCIPAL

April, 22

The Dept of English has
 convened a meeting on ^{the 15th} 15/4/22
 at 4 P.M. in the Dept. of English.
 The following points are to be discussed
 as Agenda:

1. C.S.P. to assign community
 service programmes for the
 2nd and 3rd year Degree Students
 on various topics.

Resolutions:

It is unanimously resolved
 to assign all the students
 who have assigned under the
 mentors to conduct survey on
 various topics.

Members of the Staff:

1. N DV DINAKARAN
2. G DSRINIVAS

[Signature]
 PRINCIPAL

May, 22

The Dept. of English has convened a meeting on 10th May 2022, at 12 PM in the Dept of English to discuss on the following agenda:

1. To review the results of I Sem 2021-22 admitted Batch
2. To identify the slow learners
3. To give Remedial Coaching for the slow learners.

Resolutions:

It is unanimously resolved to conduct Remedial Coaching for the slow learners those who have not passed in the I Sem results.

Members of the Staff:

1. NDV. DIKAKARAN
2. G.D. SIVANASARAO

Principal
PRINCIPAL

June 22

The Dept. of English hold a meeting on 1st June 2022, at 12 PM in the Dept of English to discuss on the following Agenda:

1. To discuss about Teaching Business Communication Subject for the II Sem Students of 2021-22 admitted batch.

Resolutions:

It is unanimously resolved to teach the Skill Development Course to all the II BA, Bcom & BSc 2021-22 admitted Batch Students.

Members of the Staff:

1. HOD: DINAKARAN
2. G.D. SRINIVASARAO


PRINCIPAL

July '22

The Dept of English hold a meeting on 28/7/22 at 12 PM in the Dept of English to discuss on the following.

Agenda:-

To Conduct B.O's for the academic year 2022-23 academic year for I & II Semesters with a changed pattern of 60 External and 40 internal

Resolutions:

It is unanimously resolved to invite B.O's Members from out of the university as subject experts.

To implement 60 theory and 40 marks internal marks for both I and II Sem students of BA, B.Com & B.Sc 2022-23 academic year.

To prepare the students for CSP Community Service project (CSP) and Internship Connect to Industry.

Members of the Staff:

G.D SRINIVASARAO,
H.DU. DINAKARAN

The
Principal

Aug 2022.

The Dept of English has met on 08th August 2022, at 11 AM. in the Department of English to discuss on the following:

Agenda:

1. To conduct Elocution and Debate Competition to the Students as a part of AZADI KA AMRITH MAHOTHSAV.
2. To prepare the Students on the topic of India after 75 yrs of Independence.

Resolutions:

① It is Unanimously resolved that to conduct the elocution competition on the occasion of Azadi Ka Amrith Mahotsav.

② To conduct the topic on India after 75 yrs of Independence.

Members of the staff

② BSh2


PRINCIPAL

Sep 2022

The Dept of English has met on 2nd September 2022, at 10 AM in the Department of English to discuss on the following:-

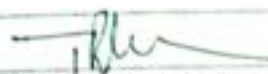
Agenda :-

- ① To explain the academic activities for the 3rd semester to send and plan for the
- ② 4th semester students for two month industrial internship.
- ③ To conduct a one month certificate programme on spoken English proficiency course for the Bcom CA 3rd semester students.

Resolutions

- ① It is unanimously resolved to implement the academic plan for of action which was pre-decided in advance.
- ② It is unanimously resolved to send the students of 4th semester for two months internship.
- ③ It is unanimously resolved to conduct a certificate course titled English proficiency certificate course for the present 3rd semester Bcom (CA) students.

Members of the Staff:


PRINCIPAL



Oct, 22

The Department of English has met on 10th October 2022, at 3.30 PM in the Department of English to discuss on the following.

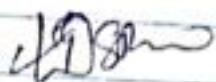
Agenda:-

- ① To plan for preparing Time-table to the I year newly admitted Batch 2022-23.
- ② To plan for / advise the newly admitted batch students 2022-23, in participating SIP (Student Induction Programme)

Resolutions: ① It is unanimously resolved that prepare time-table for I. Sem and II Semester classes.

② It is unanimously resolved that participate students in SIP as Mandatory to acquire academic knowledge

Members of the Staff:





PRINCIPAL

Nov, 22

The Department of English has met on 9th November 2022, at 3:30 P.M in the Department of English to discuss on the following:

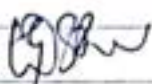
Agenda:

- (1) To Conduct National Education Day on 11th NOV, 2022.
- (2) To prepare the Students for Mid Examinations.

Resolutions:-

- (1) It is unanimously resolved that the National Education Day has to be conducted on 11th NOV, 22, in memory of Dr. Moulana Abdul Kalam Azad.
- (2) It is unanimously resolved that as a part of syllabus completion to prepare the students for Mid - Examinations.

Members of the Staff:-




PRINCIPAL

Dec, 22

The Department of English has met on 3rd December '22 at 11 A.M. in the Department of English to discuss on the following:

Agenda:

1. To Conduct World Disabled Day on 3rd Dec, 2022,
2. To conduct Rudyard Kipling Birth Day on 30th Dec, 2022.
3. To conduct Certificate course for one month to II B.Com Co-Students.

Resolutions:

1. It is unanimously resolved to Conduct World Disabled Day on 3rd Dec, 2022,

2. It is unanimously resolved to conduct Rudyard Kipling Birth Day on 30th Dec, 22,

3. It is resolved to conduct Certificate Course to the II B.Com (C.A) Students.

Members of the Staff.

PRINCIPAL

PGSR

Jan, '23

The Department of English has met on 2nd January 2023, at 12 P.M. in the Department of English to discuss on the following:

Agenda :-

- ① To Conduct Louis Braille Day on 4th January 2023.
- ② To Conduct Revision of Syllabus to the II Semester Students.

Resolutions:

- (1) It is unanimously resolved that the World Braille Day is to conduct on 4th Jan '23.
- (2) It is unanimously resolved that revision of Syllabus explanation for II Sem. Students Sem End Exams will be conducted in 4th of week of Jan '23.

Members of the Staff:

Principal
PRINCIPAL

1 [Signature]

Feb' 2023

The Department of English has met on 6th Feb'23 at 12 P.M in the Department of English to discuss the following:

Agenda:- To complete all the Department activities records for the verification of CCE, NAAC Advisory Teams, 13th

② To prepare Time-table for II Sem. classes

Resolution:- It is unanimously resolved that all the department activities records must be updated for the verification of AP CCE, NAAC Advisory Teams will visit the College on 14th and 15th February,

③ It is unanimously resolved that for the commencement of classwork for I year II Sem. 2022-23 Admitted batch, to frame Time Table etc.

Members of the Staff



15/2/2023
PRINCIPAL

March, 23

The Dept. of English has met on 9th March at 12 P.M in the Department of English to discuss the following:

Agenda:-

1. To review the Syllabus for II semester
2. To review the Syllabus of Business Communication for IB Com (CA) and I B: Com (General)

Resolutions:

1. The General English for II sem is 50% completed within the stipulated time.
2. The Business Communication syllabus for IB Com (CA) IB Com (G) is 50% completed without any deviation of stipulated time.

Members of the Staff

- | | | | |
|---|------------------|---|-----------|
| 1 | NVD DINAKARAN | □ | PRINCIPAL |
| 2 | G D SRINIVASARAO | □ | |

April '23

The Department of English has met on 11th April at 12 P.M. in the Department of English to discuss the following:

1. Agenda:

- ① To set question paper for 20 marks I mid exam for II semester,
- ② To review the syllabus completion.

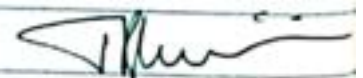
Resolutions:

It is unanimously resolved to set paper for the I mid for 20 marks II semester.

It is unanimously resolved the completed syllabus was reviewed.

Members of the staff:

1. H. V. D. DINAKARAN
2. G. D. SRINIVAS


PRINCIPAL

